

MISSION STATEMENT | Providing vibrant quality Catholic education
VISION STATEMENT | In partnership with parents and parish communities we provide a transformational, faith-filled educational experience for each student
 Academic, Spiritual, Emotional & Social
CORE VALUES | Respect Excellence Joy Compassion Discipleship

Meeting Minutes

November 13, 2025

6:00 P.M.

St. Matt's Teacher's Lounge

X	Angela Moore	X	Carmel Raihala	X	Carrie Mahlik	X	Heather Milbach
X	Jenny Hoppe	X	Joe Shefchik	X	Justin Dart	X	Katie Denney
X	Kerry Kratzke	X	Kimberly Gleason	X	Kristina Van Egeren	X	Lisa Patz
X	Matthew Dufek	X	Nicole Omernik	X	Rob Moore	X	Sarah Robinson
		X	Francis Dempsey	A	Father Bob - Res	A	Father Bob - SM

A=Absent; X=Present

Chairperson Heather Milbach started the meeting at 6:00 p.m.

Welcoming Prayer

- **Welcome and Introductions**
 - Welcome to new member Carmel
- **Thanks and Celebrations**
 - Many thanks to the staff for accreditation week and providing meals during the week
 - Kudos to Goodies with Grownups and the work done
 - Seeing positive stuff online about GRACE school, not necessarily driven by SAC
 - Shout out for the new windows at St Matts and to Stacy at St Matts for all her extra work
 - Kudos to whoever put the American flag up at the Resurrection campus
 - Change drive went over very well, able to support 2 Veterans for the Honor Flight
 - Thanks to those who volunteered for Trunk or Treat
 - Thanks to those who helped or prayed for those who passed away over the last month
- **Open Forum**
 - Feedback on the Newsletter, Francis working to link to the last Gospel
 - i. People feel overwhelmed by the non-school related stuff
 - ii. Not too preachy, in the opinion of many
 - iii. Move new stuff to closer to the top

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- iv. Style of newsletter focus group, Lisa, Carrie volunteered
- **Approval October Minutes [Voting Item]**
 - October Minutes – Motion to approve: Katie Denney; second Kerry Kratzke; motion carries
- **Financial Report - Rob**
 - YTD through 9/30 - Fundraising about 19K,
 - Site Specific Expenses at about 13K.
 - Auction Specific Income - 11K
 - Buyout Income at \$7500
 - BrandTek Expense - \$790, likely teacher spirit shirts
- **Principal's Report - Francis**
 - WRISA Accreditation Visit Recap (October 20-22, 2025)
 - i. 7 year review about where we were to where we are
 - ii. Reviewed on 4 Domains from Education to Catholic Identity
 - 1. Were scored 3/4s on all categories, large improvement over last accreditation process
 - iii. Opportunities
 - 1. Improve Mission Statement
 - Use the Wolves statement as the Mission Statement and how we will work to update it; Ask to include education as part of it
 - 2. Development of onboarding process for teachers
 - 3. STEAM curriculum and after school activities
 - 4. Assistant Principal needs to be put in place
 - iv. Plan to begin preparing much sooner for the next accreditation, as this was a very heavy lift
 - v. Will be publishing in a coming Newsletter, reports will also be reviewed by GRACE and the Diocese
 - Enrollment Update - 309 students, 3 newest are due to relocation (4K, 3, 4), 1 student will also be leaving due to relocation
 - Safety Updates & Survey Results
 - i. Discussed but will disclose externally in the future
 - ii. More to come
 - Middle School Assembly Awards
 - i. Wolfies are used at the Elementary school
 - ii. New incentive program for all Middle school students
 - 1. Monthly - 3 Kids are recognized (Welcoming Others, Loving Vibrantly, Encouraging Service as Disciple of God)

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- Will be recognized at the assembly or all school mass and on the school social media
 - Nut cards will be given out
 - Can only be recognized once per year
 - Passing of Mrs. Theroux
 - i. Had the students and the staff members compile memories or thoughtful messages to be shared
 - ii. Gave gifts to be used in the garden
 - Mr. Paul
 - i. Making a joke book for him, as he has made a huge impact on their lives
- **New Business**
 - Facilities Projects & 2025-2027 Planning - Justin, Francis & Heather
 - i. Safety and Security
 - 1. Resurrection Entry and Security Cams
 - Requested 7K-10K from Grace and 10K from Capital Campaign
 - Resurrection Parish will also help to take on some of the cost
 - i. \$47K, all in cost
 - 1. Parish also willing to fund at least 7K
 - 2. Likely about 20K needed from SAC
 - ii. Joe has worked to contact people around Sound Systems in the gym and the new playground
 - 1. 5000 to sound system confirmed by a donor
 - Moving forward
 - Also wrote a 20K charitable trust request
 - 2. 10000 to playground, once 50000 has been invested
 - Hoping to break ground in 2027
 - Capital Campaign
 - iii. Motion made to increase the facilities budget to 145K to include Sound System and Security Update (knowing we should see 30K+ in Campaigns, Donations per Francis) to cover the bills by Matthew Dufek and seconded by Katie Denney....motion passes with descent and discussion occurring
 - All Campus Opportunity from Mrs. Gracer & Mrs. Burns - Heather
 - i. Read-a-thon - Requesting \$204.78
 - ii. Agreed to move forward with this within the existing budget
 - Extra Curriculars Update - Heather
 - i. Starting in January
 - 1. 2nd-4th - Coding Class (Parents will need to pay)

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2. 5th/6th - Coding Class (Parents will need to pay)
3. Destination Imagination Team at Middle School
4. Next Year - Brown County Robotics, we can host at St Matts (Parents will need to pay)

- **Old Business**

- Spirit Store Update - Heather
 - i. Old Fashioned Golf orders due on 11/21
 - ii. Online Apparel Store orders due later in November to get sent for Christmas
- Family Directory Update – Heather
 - i. The FACS office is working on this project.
- Feedback Review - Heather
 - i. Fundraiser Approval Process
 - ii. New Family Outreach
- Online Reviews - Katie
 - i. November: Angie Moore & Kerry Kratzke
- Reminder: Documentation - Heather

- **Committee Reports & Other Commitments**

- Auction Check In - Heather

Closing Prayer/Adjournment

Meeting adjourned at 8:12 p.m.

2025-2026 SAC Meeting Dates

- December 9 - Res Campus
- January 8 - St. Matt's Campus
- February 12 - Res Campus
- March 19 - St. Matt's Campus
- April 9 - Res Campus
- May 14 - St. Matt's Campus
- June 11 - Res Campus

Other School Dates

- All School Mass Dates:
 - November 26 (SM)
 - December 17 (RC)
 - January 28 (RC) (CP Carnival)

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- February 26 (SM)
- March 26 (SM)
- April 29 (RC)
- May 27 (SM) (8th Grade Mass)
- Activity Dates
 - November 15: FACS Auction
 - February 13: Parents Trivia Night Out
 - February 14: All School Dance
- Camp Tek Dates
 - 7th Grade: January 15-16
 - 8th Grade: May 21-22