

**MISSION STATEMENT** | Providing vibrant quality Catholic education  
**VISION STATEMENT** | In partnership with parents and parish communities we provide a transformational, faith-filled educational experience for each student  
Academic, Spiritual, Emotional & Social  
**CORE VALUES** | Respect Excellence Joy Compassion Discipleship

**Meeting Minutes**  
October 8, 2025  
6:00 P.M.  
Resurrection Parish

|   |               |   |                  |   |                     |   |                 |
|---|---------------|---|------------------|---|---------------------|---|-----------------|
| X | Angela Moore  | X | Carrie Mahlik    | X | Francis Dempsey     | X | Heather Milbach |
| A | Jenny Hoppe   | X | Joe Shefchik     | X | Justin Dart         | X | Katie Denney    |
| X | Kerry Kratzke | X | Kimberly Gleason | X | Kristina Van Egeren | A | Lisa Patz       |
| X | Matthew Dufek | X | Nicole Omernick  | X | Rob Moore           | X | Sarah Robinson  |
|   |               |   |                  |   |                     |   |                 |
|   |               |   |                  | A | Father Bob - Res    | A | Father Bob - SM |

A=Absent; X=Present

Chairperson Heather Milbach started the meeting at 6:02 p.m.

**Welcoming Prayer**

- **Welcome and Introductions**
  - Approval of New Member [Voting Item]
    - i. Motion to approve: Matthew Dufek; second Kerry Kratzke; New Member motion carries
- **Thanks and Celebrations**
  - Francis - Parent who prayed with Francis, wanted to thank them for that
  - Francis - Spanish Teacher, Kendra is getting married
  - Francis - 6th grade class at Camp Tek, went very well. A very powerful moment for the class
  - Heather - All school mass was very successful, thank you to all who helped
  - Heather - Field Trips, a big thanks to all those who supported the teachers and students
  - Katie - October Calendar, keep them coming, parents are really liking them
  - Kim - Had a fun night with the Kindergarten moms at Cocoon Brewing, very nice to get people together

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- **Open Forum**
  - Stop sign at Beaumont, parents rolling through.....added to newsletter, and Francis stood out there with a stop sign
  - Carrie - 6th, 7th, and 8th grade opportunities: Honor Role, Student Council, could these ideas be intergrated. Francis to review and bring back
  - Rob - GRACE Safety Survey, updates given in Security Update later in meeting per Francis
- **Approval July Minutes [Voting Item]**
  - September Minutes – Motion to approve: Kerry Kratzke; second Kristina Van Egeren; motion carries
- **Financial Report - Rob**
  - No updates from GRACE
  - St Matt's Gym Floor came through and was paid
- **Principal's Report - Francis**
  - 307 was final enrollment for the year that was reported at for the year (K3-8)
    - i. 292 last year
  - WRISA Accreditation Visit (10.20.25-10.22.25)
    - i. Every 7 years WRISA, complete the official check of the school
    - ii. 13 different categories are review as part of the process
    - iii. 5 person teams that meet with Staff, Parents and go into classrooms
    - iv. Really focuses on areas of opportunity to continue to grow in faith and curriculum
    - v. Heavy lift for the Teachers and the Staff but it allows us to see what we do well and where we can improve
    - vi. Will be doing a deep clean of the campus the Friday before
    - vii. Report will be shared once it is completed
      - 1. Report will be completed and delivered by EOD 10.22.25
    - viii. Asking that we come to mass that Wednesday
    - ix. All campuses will be done across GRACE between October and November
  - All Campus Mass
    - i. Was a fantastic moment and event, it was great to see the entire group come together
    - ii. Next one will be 10.15 at Resurrection Campus after Goodies with Grownups
- **New Business**
  - Fundraiser Process - Heather
    - i. How do we want the review of these things as we move forward
    - ii. 3 have come in so far, how do these as quickly as possible
      - 1. Start with Executive Committee and bring to larger SAC if needed

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- 2. Will go to the General Funds unless approved to be directed funds
    - 3. Matt will make process updates and send Heather for approval
  - Processes Documentation Request - Heather
    - i. We need documentation for each specific process and events, lets make sure that we are doing it going forward. Matt to update and send to Heather for review
    - ii. Heather to send link to where it is on the Google Drive
  - School Reviews online
    - i. How do we ensure that we are reminding people to do it
      - 1. We will be creating a rotation
  - 2025-2026 Goal Setting - Heather
    - i. 1, 3, 5 year Goal Setting
      - 1. Example - How do we get more non-SAC families included on committees to grow/support SAC
  - **Old Business**
    - Facilities Project Discussion - Justin/Heather
      - i. 3 weeks since last meeting, updates will be brought forward in November
    - Goodies with Grown Ups - Heather
      - i. October 15 at Resurrection
      - ii. Looking to have school mass moved up
      - iii. Francis will send a reminder about a parking reminder
    - Res Bathroom Access for Outdoor Sports - Heather
      - i. Hesitation is not having it staffed, cleats in the school
      - ii. Virtus trained parent volunteer
        - 1. Will be piloted during flag football
        - 2. Talk to Refs and Coaches and ensure people know
    - GRACE Safety Updates - Heather
      - i. Survey went out today. GRACE has been getting a lot of feedback. Each school will get updates about survey results...school will then share within the newsletter
      - ii. More to come as it comes to recommendations and next steps
      - iii. Take the survey....and have your spouse fill it out
    - Spirit Store - Heather
      - i. Most popular was short and pants
      - ii. GRACE store, shipping starts at \$10 or pickup at Elite Group
        - 1. Heather will look into giving a percentage back to school as a donation
        - 2. Opportunity to work with the Elite Group and Heather will dig into it

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- Mentor Family Program - Heather
  - i. 41 new families
  - ii. Sorted by last name, families are highlighted and same color is same family
    - 1. Fill up the list and connect with the families
    - 2. By the middle of next week, hoping to connect with each family
- Family Directory Update - Heather
  - i. The office committed to who created that process and figure out some next steps
- Marketing Playbook - Heather
  - i. If anyone has a passion, there is still a need
- Process for Reimbursement - Heather
  - i. New form in the directory. If you submit and expense report, include the new updated form with it.
- Loose Change Fundraising - Kerry
  - i. Kim Noe brought forward through BrandTek. Evaluate is the name of the company that they work with. Program is meant to round up the credit card purchases....up to a predetermined limit each month.
    - 1. Also does do some matching with local businesses.
    - 2. Round up is included to your credit card bill
    - 3. Dashboards for User and School that shows you real time access
      - Allows you to change your limit each month
    - 4. \$25 monthly fee for the school monthly and the split with BrandTek we believe is 80/20
  - ii. Discussion, was had and we will share with Booster Club and others as an opportunity but was a lack of interest from SAC
- **Committee Reports & Other Commitments**
  - Booster Club - Heather
    - i. Looking for volunteers for concessions....ensuring that it is stocked and good to go
    - ii. Only 4 parents are involved, 3 are 8th grade parents
  - Please ensure that you are updating
  - Fundraiser - Need volunteers
    - i. Encourage people to buy tickets
- December Meeting moved to 12/9

## Closing Prayer/Adjournment

Meeting adjourned at 8:04 p.m.

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### **2025-2026 SAC Meeting Dates**

- November 13 - St. Matt's Campus
- December 9 - Res Campus
- January 8 - St. Matt's Campus
- February 12 - Res Campus
- March 19 - St. Matt's Campus
- April 9 - Res Campus
- May 14 - St. Matt's Campus
- June 11 - Res Campus

### **Other School Dates**

- All School Mass Dates:
  - October 15 (RC) – Goodies with Grown Ups
  - November 26 (SM)\*o December 17 (RC)
  - January 28 (RC) (CP Carnival)
  - February 26 (SM)
  - March 26 (SM)
  - April 29 (RC)
  - May 27 (SM) (8th Grade Mass)
- Activity Dates
  - February 13: Parents Trivia Night Out
  - February 14: All School Dance\*
- Camp Tek Dates
  - 7th Grade: January 15-16
  - 8th Grade: May 21-22