

MISSION STATEMENT | Providing vibrant quality Catholic education
VISION STATEMENT | In partnership with parents and parish communities we provide a transformational, faith-filled educational experience for each student
 Academic, Spiritual, Emotional & Social
CORE VALUES | Respect Excellence Joy Compassion Discipleship

Meeting Minutes
 September 18, 2025
 6:00 P.M.
 St. Matthew Campus

X	Angela Moore	X	Carrie Mahlik	X	Francis Dempsey	X	Heather Milbach
A	Jenny Hoppe	A	Joe Shefchik	X	Justin Dart	A	Katie Denney
A	Kerry Kratzke	X	Kimberly Gleason	X	Kristina Van Egeren	X	Lisa Patz
X	Matthew Dufek	X	Nicole Omernick	X	Rob Moore	X	Sarah Robinson
X	Aaron Hanke	X	Jessica Bahr	X	Carmel Raihala	X	Jenna Madison
				A	Father Bob - Res	A	Father Bob - SM

A=Absent; X=Present

Chairperson Heather Milbach started the meeting at 6:05 p.m.

Welcoming Prayer

- **Welcome and Introductions**
 - SAC Membership Updates - Introductions
 - Message from Mr. Dempsey - Communication hasn't been as strong as it could have been. Adopting 3 month mindsethow he will make sure we are communicating far in advance. Apologies to everyone for misses and lack of communication.
- **Thanks and Celebrations**
 - Thanks to those who helped to mulch the playground
 - Thanks to Polly, Tanya and Ms Amy for helping at Meet the Teacher night with the kids
 - Meet the Teacher was nice, especially getting to meet the new Spanish Teacher
 - Carrie - For having the presentations from Meet the Teacher night go out via email
 - Heather - Kicking off the year with strong communication
 - New family night volunteers, big thanks
 - Thanks to Francis for moving quickly on the 3rd grade teacher

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- Mass with Father Bob at Resurrection has gone well and he is looking to get into the middle school classrooms
- **Open Forum**
 - Sports on campus, how do we make sure we have bathrooms available at Resurrection? Heather will followup.
 - Activity Committee - How can we be more flexible at St Matts to have access to the building for events?
 - i. Makes things more difficult when only location to do things is at Resurrection Campus
 - Activity Committee - Change Drive, between the schools
 - i. No concerns from a SAC perspective, just keeping people informed
 - ii. Heather to send out Fundraising form
 - Fundraiser Committee - Can we have a committee?
 - i. Table discussion until Enrollment Contract - Add to October/November
 - ii. Potential to combine with Booster Club
- **Approval July Minutes [Voting Item]**
 - July Minutes – Motion to approve: Rob Moore; second Justin Dart; motion carries
- **Financial Report - Rob**
 - Audit Period - No updates until complete
 - Enrollment Contract Financial Update
 - i. Floating around the idea of no Service Hours or SCRIP
 1. Historically SCRIP Sales - 12,500; 21,000; 21,000
 2. Historically Buyouts - 7,800 for SCRIP and 7,500 Service Hours
 - Budget Prudence - Please remember that we need to meet budget
 - Process for Reimbursement - Heather reviewed with the group, form will be forthcoming
- **Principal's Report - Francis**
 - Staffing Updates - Fully staff at both building. Great participation and focus on getting kids middle school ready. ELA, has gotten significantly stronger.
 - School Safety - What are we doing to ensure school is safe?
 - i. Mass - Staff member at the back of church, all doors will be securely locked 7 minutes after the start of mass. Same at both campuses
 - ii. Increase in adults outside
 - iii. Looking to purchase door jams
 - iv. Fire drill protocol, more to come out to parents on the pivot of the drill and shelter in place....code word used to get every one outside
 - v. Discussed Smart Watch policy
 - vi. Potential of Asst. Principal

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- vii. Security during on campus activities after hours
 - 1. What protocols can we do differently, start with staff member
- viii. Tapping of resources, can we use the 3 parents who are officers?
- ix. School Liason officer...
- Middle school bathrooms - 2 middle school girls noticed that one 1 of the stalls has a sanitation disposal
- School Communications - Monthly Calendar from the office. The 15th of each month, please have any new activities for the list
- 'Welcome Back' Activities Feedback
 - i. How do we make sure that parents have a way to better understand resources....more to come on Mentor Family Program
 - ii. How do we think differently on food trucks for Meet The Teacher
- Class Mass Dates - For all school, will send out in newsletter next week
- Francis is looking to get his doctorate, looking for recommendations
- **New Business**
 - Facilities Projects Updates - Heather/Justin/Rob
 - i. Sound System - 3 phases, sound, lighting, sound treatment
 - 1. Lots of excitement with new music teacher
 - ii. Playground
 - Mentor Family Program - Heather - Volunteer to look at and create a program
 - i. Family Directory Update - Updates are coming from the school secretary's
 - Marketing Playbook - Heather - See Heather if you have a passion for this.....what differentiates the school and what is our value statement. Growing the school. Heather can provide more information.
 - Goodies with Grown Ups Date Change - Heather
 - 2025-2026 Goal Setting - Heather - Before our next meeting, as committees, please be ready with goals for next year
- **Old Business**
 - Spirit Store - Heather, more information to come on a potential GRACE wide group
 - Track it Forward - Heather - Sticking with it this year, as GRACE is looking to add a 5th school and get a budget reduction
 - Loose Change Fundraising - Kerry - Table to next month
- **Committee Reports & Other Commitments**
 - Committee Gaps: Marketing + Spirituality - New member opportunities

Closing Prayer/Adjournment

Meeting adjourned at 8:31 p.m.

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2025-2026 SAC Meeting Dates

- October 9 - Res Campus
- November 13 - St. Matt's Campus
- December 11 - Res Campus
- January 8 - St. Matt's Campus
- February 12 - Res Campus
- March 19 - St. Matt's Campus
- April 9 - Res Campus
- May 14 - St. Matt's Campus
- June 11 - Res Campus

Other School Dates

- All School Mass Dates:
 - September 25 (SM)
 - October 15 (RC) – Goodies with Grown Ups
 - November 26 (SM)*o December 17 (RC)
 - January 28 (RC) (CP Carnival)
 - February 26 (SM)
 - March 26 (SM)
 - April 29 (RC)
 - May 27 (SM) (8th Grade Mass)
- Activity Dates
 - February 13: Parents Trivia Night Out
 - February 14: All School Dance*
- Camp Tek Dates
 - 6th Grade: October 2-3
 - o 7th Grade: January 15-16
 - 8th Grade: May 21-22