

MISSION STATEMENT | Providing vibrant quality Catholic education
VISION STATEMENT | In partnership with parents and parish communities we provide a transformational, faith-filled educational experience for each student
Academic, Spiritual, Emotional & Social
CORE VALUES | Respect Excellence Joy Compassion Discipleship

Meeting Minutes

April 15, 2025

6:00 P.M.

St. Matthew's Teacher's Lounge

X	Angela Moore	X	Bridget Erwin	X	Carrie Mahlik	A	Danielle Bruder
A	Fr. Tom Reynebeau	X	Francis Dempsey	X	Heather Milbach	X	Jenny Hoppe
X	Joe Shefchik	X	Justin Dart	X	Katie Denney	X	Kelly Gusloff
X	Kerry Kratzke	X	Kim Noe	X	Kristin Miskella	X	Kristina Van Egeren
A	Magy Hernandez	X	Matthew Dufek	X	Matt Klika	X	Rob Moore
A	Ryan Hyde	X	Steve Farone				

A=Absent; X=Present

Chairperson Carrie Mahlik started the meeting at 6:00 p.m.

Welcoming Prayer

1. Welcome and Introductions

2. Thanks

- Francis - Thanks to those that reached out after his dizzy spell the last meeting that we had
- Justin - Thank you to Kelly for tracking down the Wolf logo
- Francis - Thanks for an amazing job to Kelly and those who helped with the musical. Truly fantastic job!
- Kelly - Thank you for the help to everyone for the support throughout and for those of you with children involved, they did a great job

3. Open Forum

- Kerry - Can we put a blurb in the newsletter about the used clothes area as spring is upon us and people need to pivot clothing? Spirit Shirts as well. Francis will include in the newsletter this week
- Justin - Scrip Invoicing and Volunteer Hours - Francis will discuss in principal report

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- Francis - Any feedback on the Resurrection garbage pickup....it was all through the fundraiser....issues with traffic and volumes of people
- Kristina - Loose change fundraiser, will be discussed as an Agenda item next month
- 4. Approval March Minutes [Voting Item]**
 - March Minutes – Motion to approve: Matt Klika; second Kerry Kratzke; motion carries
- 5. Financial Report - Steve**
 - SCRIP currently at about 60K
 - i. Our share will likely be about 20K
 - ii. Cutoff for tuition credits will be May 1...reminder going into the newsletter
 - 1. Owe check to GRACE for tuition
 - 2. Owe check to NDA for those for next year
 - 3. St Matt - Will get check in July
 - 4. Our check will be last
 - \$10K in pending expenses
 - June will be new budget review month....July will be the vote
- 6. Principal's Report - Francis**
 - Staffing Update
 - i. Contracts were due at 3pm today
 - 1. 4 that will not be returning
 - More information to come
 - ii. Contracts are reviewed as part of the observation process; if teacher is not meeting requirements, they can be placed on an improvement or the contract will not be renewed
 - iii. Discussion around the incentivizing of teachers and salary. Ideas discussed but more to come based on GRACE and their feasibility study
 - Enrollment Update
 - i. 288 Current Enrollment for next year (308 with those pending)
 - 1. Up by 35 in comparison to last year at this time
 - 2. 4th highest enrollment in GRACE schools
 - 3. People are moving here because they appreciate the family look and feel
 - 4. 40+ in 4K
 - 5. 2 Sections will be needed next year in:
 - 4k, 5k, 2nd, 3rd, 4th
 - 6. If the enrollment keeps growing, we wouldn't have enough rooms, for current staffing needs but there is time figure out the problem
 - March Open Forum followup

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- i. Proposed Chicken Coop - Will not move forward based on discussion with the Parish
- ii. Update on landscaping at SM - Per the parish the entire campus both Parish and School will be updated throughout the summer
- iii. Teacher requests for items and process to share list - Francis will be meeting with Kristina to clean up
- Parent Survey Planning - Looking to send out post Easter break. It will be brief and will be focused on a better understanding of how parents feel about the school

7. Old Business

- Bylaws Review and Approval [Voting Item] - Carrie, Heather, Steve, Matt
 - i. A thank you to Bridget Erwin and Nick Anderson for helping the Executive Committee.
 - 1. Will go into effect 7/1
 - ii. Motion to approve: Justin Dart; second Katie Denney; motion carries
- Fundraiser Update/Budget Approval [Voting Item] and Spring Event - Heather
 - i. Kara and Jennelle are willing to Chair the fundraiser in fall
 - 1. Volunteer hours need to be supported in accordance with the enrollment contract and logged in Track It Forward
 - 2. Event will be run in the same way as the past, focus on fundraising dollars and goal of at least \$104K
 - 3. SAC will approve the budget for them and if additional resources are needed, the SAC Liason can bring to SAC for approval
 - 4. Understudies should be thought about and in place to think about the future of the event
 - 5. Liaison from SAC to the Fundraiser (Heather Milbach)
 - 6. Continuance of Corporate Sponsors
 - ii. Motion to set a budget of up to 20K total in total expenses with a goal to net at least \$104K in addition to the above bullets: Motion to approve: Kelly Gusloff; second Kristen Miskella; motion carries

8. New Business

- Executive Committee Election [Voting Item] - Carrie
 - i. Up for nomination — Chair: Heather Milbach; Vice: Katie Denney; Treasurer: Rob Moore
 - 1. Motion to approve: Carrie Mahlik; second Steve Farone; motion carries
- New SAC Member Recruitment - All
 - i. Will be posted in the newsletter

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- ii. Voted in May, able to attend in June for Budget review and will become voting members in July

9. Committee Reports & Other Commitments

- i. Marketing & Communications - Kelly and Kim
 - 1. The Marketing Playbook - Put together by Jennelle Anderson for all schools to potentially use in the future. What makes us special at Father Allouez. Is hoping to see SAC as the driving force behind this all.
- ii. Facilities Task Force - Justin
 - 1. Status Update of the '24/'25 projects
 - Lockers installed at Resurrection by next school year
 - Window refresh at St Matts Office - Tabled
 - Signage Improvements - For the school/gym/activity center/safety
 - Teacher Lounge at Resurrection - Not a critical path, but is on the list - Resourcing Constraints
 - 2. Initial Rough Draft of '25/'26 projects
 - Playground
 - STREAM - Einstein Project
 - Heavy focus on security

10. 2024-2025 Next SAC Meeting

- Next Meeting Date: May 15 (RES)

Closing Prayer/Adjournment

Meeting adjourned at 8:13 p.m.