

MISSION STATEMENT | Providing vibrant quality Catholic education
VISION STATEMENT | In partnership with parents and parish communities we provide a transformational, faith-filled educational experience for each student
 Academic, Spiritual, Emotional & Social
CORE VALUES | Respect Excellence Joy Compassion Discipleship

Meeting Minutes
 July 18, 2024
 St. Matthew's Campus - Teachers' Lounge

A	Angela Moore	X	Bridget Erwin	X	Carrie Mahlik	X	Danielle Bruder
A	Fr. Bob Kabat	A	Fr. Tom Regnebeau	X	Francis Dempsey	X	Heather Milbach
X	Jenny Hoppe	A	Joe Shefchik	X	Justin Dart	X	Katie Denney
A	Kelly Gusloff	X	Kerry Kratzke	X	Kim Noe	X	Kristina Van Egeren
X	Lydia Pivonka	X	Magy Hernandez	X	Matthew Dufek	A	Matt Klika
X	Rob Moore	X	Ryan Hyde	X	Steve Farone	X	Chris Haese

A=Absent; X=Present

Site Advisory President Carrie Mahlik started the meeting at 6:00p.m.

Opening Prayer: Almighty God, Thank you for this evening, for each other, and for Father Allouez Catholic School. Thank you for the opportunity to work together on such important matters. We ask that your blessing would rest on this team, and that you would give us great vision and enthusiasm .for our work. Please bless the efforts of our hands, the bonds between us, and the influence of our work on our community. Lord, as we plan and share together now, may you guide us by your Holy Spirit. In your holy name we pray. Amen.

1. Welcome and Introductions

- Introductions around the table

2. Athletic Director Update – Chris Haese

- Reforming of Booster Club - Need to think about forming to assist in getting help from the community. Looking for someone to help lead, mainly a drive around concessions at Volleyball and Basketball games. Looking for new ways to continue to fund athletics through fundraisers etc... If you know someone, please reach out. Most schools already have the club in place.
- Some sports are only done at certain schools. Archery at St John's. Golf at ND and FACS.

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- GRACE Athletic Director to oversee the greater scope of athletics. Works to facilitate and keep people on the same page.
 - In need of new uniforms, just about time for some changes. Looking for a plan in place to get new uniforms. Likely thousands of dollars. Need to get the booster club to help drive this.
 - Sports registration is coming out next week. Fall sports will start to kickoff pretty soon.
 - Plan for gym floors - Usually resurfaced every other year but this year the focus is on HVAC, in case anything is heard. Usual cost is \$2000-\$2500.
 - Athletic fees - Trying to keep it to \$40
 - Long-term needs
- 3. Thanks**
- Thanks from Carrie to everyone for being willing to be part of this group.
- 4. Open Forum**
-
- 5. Approval November Minutes**
- June Minutes – Date Correction....motion to approve: Kerry Kratzke.; second Katie Denney.; motion carries
- 6. Principal’s Report – Francis**
- Enrollment Update - As of 7/18 at 290. Hoping for 300 by the beginning of the school year. Will look to do marketing in the future to increase enrollment
 - Staffing Update - Looking for a PreK, Music Teacher, Spanish Teacher
 - i. If a Spanish Teacher isn’t available, perhaps a STEAM program approach
 - ii. Wants to make sure that we have the right person in the classroom
 - Campus-wide Updates - Cleaning of the buildings is going well
 - 2024-2025 Calendar of Events - Lots of questions marks.
 - i. August 21 - Open House 3:30-6:30
 - ii. August 26 - First day of school
 - iii. September 9 - Picture Day
 - iv. September 10 - Meet the Teacher Night at Res Campus
 - v. School will take place during the draft
 - 1. A question came up about potentially doing it from home
 - Resurrection Teachers Lounge - Furniture is gone. Right now, it is one long table and chairs. Looking to have a place for camaraderie. Looking to make it cozy, similar to St. Matt’s. This is a great item for the facilities task force and/or the magical moment at the fundraiser.
- 7. Finance Report – Steve**
- End of June, still not completed. About \$9500 still outstanding.

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- SCRIP went down significantly in the amount that will go to the parish.
 - i. \$11,900 coming to us
 - ii. \$4,600 to St. Matts
- SCRIP and service hours collection update
 - i. About \$10,000 will be left outstanding
- Discussion and approval of 2024-2025 budget
 - i. Review completed by Steve
 - 1. Conversation focus on Facilities task force, along with keeping next years GRACE Assessment as saved in advance
 - ii. motion to approve: Justin Dart.; second Kerry Kratzke.; motion carries

8. New Business

- SAC Annual Business – Carrie
 - i. Bylaw Review (see attachment) - No changes needed
 - ii. Small Fundraiser Policies (see attachments) - Process to go through if any fundraisers happen on campus
 - iii. Code of Conduct (handout) - Please sign and return to Carrie
 - iv. Volunteer Tracking Exemption - SAC is exempted as a reminder
- Meet the Principal Planning – Carrie & Heather
 - i. Speaking @ Resurrection Parish (Jul. 21, 8:30am) - SAC will be hosting refreshments
 - ii. Popsicles and Playground @ SMC (Jul. 30th, 6:30-7:30pm) - Informal social gathering, emailed and put on Facebook
- New Family Night Planning (Aug. 15th) - Francis looking to change this up a little bit. Hoping for Ice Cream social, where staff is available, as well as existing families. Really wants to focus on the Top 3 themes (via survey). Hoping that SAC could attend as much as possible. 6pm-730pm
 - i. Will look at pairing new families up with existing families.
- Meet the Teacher Night Planning (Sept. 10th) - Last year there was not as much interaction as would have been liked. Food wasn't as kid friendly as people would like. Lots of conversation of is the event truly needed. Francis will take it away to do some brainstorming.

9. Fundraiser Planning

- Magic Moment/Mission Moment – Carrie & Heather
 - i. A sponsor is interested in a minimum of \$2500 as part of the sound and music dept. Focus on the Fine Arts programs. Hoping to also cover the risers.
- Live auction discussion – Carrie & Heather - Experience Opportunities that people could bring forward. Cabins and boat cruises have come up in the past. Please

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bring some of those items forward. Principal for the day? Dunk tank? Consignment travel packages.

- Silent auction discussion – Katie, Jenny, Lydia, Kristina - Another letter was sent to remind people of the opportunity to get hours in. Holding informal events to bring others in and continue to get donations.
- Communication @ Open House – All
 - i. Fridge Checklist
 - ii. Parish communication and focus to begin with announcements at the parish.
 - iii. Thank you letter with the Tax ID for Corporate Sponsors - Marketing Takeaway
- Review of task timeline – Carrie & Heather
- Discussion of challenges – All
- Summer volunteer needs – All

10. Committee Reports & Other Commitments

- “Families Helping Families” Program Development – Matt K. & Lydia - Tabled until August
- 2024-2025 Facilities Project List - Rob, Justin, Ryan, & Joe
 - i. Meeting held week of 7/11/24 to discuss and begin scoping projects.
 - ii. Discussion around a 5 year capital plan. Looking to create a closer timeline to the parishes, as they do not currently complete a 5 year plan.
 - iii. GRACE and the parishes were not willing to share the lease agreement.
 - 1. A question was raised as to how to know who will pay for what.
 - iv. Easy to identify projects but very difficult to get the projects managed and setup to be supported.
 - v. Facilities Survey by GRACE was completed by the parishes.
- Upcoming Committee Needs:
 - i. SAC-sponsored inservice teacher luncheon - Working with Francis to ensure that things are setup and looking at how the custodial team can be included.
 - ii. FACS Uniform non-apparel store - Sale will likely be ready for the start of the school year.
 - 1. Annual Spirit Shirt - Tina Sabin has historically led for the school and will work with Francis.
 - iii. Volunteer opportunities list for web page - Kristina will work Anya to get listing out there.
 - iv. SCRIP communication plan to families and parish - Combination of work from Bridget, Katie and Matt to ensure that everything is aligned
 - v. Brainstorm new community building ideas
 - 1. Adult Trivia Night -

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2. Mother/Son Activity Night - Movie and Pizza - \$5 - October
3. Father/Daughter Dance - Feb/March

11. 2024-2025 SAC Meetings

- o Desired format – Carrie
 - i. Try to stick to times; try to be efficient
- o Meeting Dates
 - i. August 15 (SM) ** condensed meeting, 7:30-8pm, following New Family Night
 - ii. September 19 (SM)
 - iii. October 17 (RES)
 - iv. November 21 (SM)
 - v. January 16 (RES)
 - vi. February 20 (SM)
 - vii. March 20 (RES)
 - viii. April 15 (SM) ** Tuesday due to Holy Thursday on the 17th
 - ix. May 15 (RES)
 - x. June 19 (SM)

Closing Prayer/Adjournment: Thank you, Lord, for the opportunity to be together tonight and to share our ideas with one another. May the matters discussed serve as a catalyst to move us forward and cause us to advance and see growth in all areas of our lives, especially in our school community. May we leave here recognizing You are the God of all wisdom and You are willing to lead us forward. This we pray in the name of our Lord Jesus. Amen.

Meeting adjourned at 8:31 p.m.