



MISSION STATEMENT | Providing vibrant quality Catholic education
VISION STATEMENT | In partnership with parents and parish communities we provide a transformational, faith-filled educational experience for each student
Academic, Spiritual, Emotional & Social
CORE VALUES | Respect Excellence Joy Compassion Discipleship

Meeting Minutes
February 16, 2023
Resurrection Parish

Present: Blaire Morois, Bridget Erwin, Kelly Gusloff, Justin Dart, Carrie Mahlik, Kay Franz, Kerry Kratzke, Jenny Hoppe, Steve Farone, Angela Moore, Danielle Bruder, Matt Klika, Krissy Miskella, Heather Milbach, Fr. Tom Reynebeau, Matt Dufek, Kim Desotell

Absent: Sarah Johanski, Fr. Bob Kabat, Peter Weiss, Magy Hernandez, Kim Noe

Site Advisory President Kelly Gusloff started the meeting at 6:01 p.m.

Opening Prayer: *Creator God, as Lent begins, you invite us into a time of conversion and reflection upon our relationship with you and with others with whom we've been blessed to share this community. We see more deeply that our caring for others is a great joy, but also a grave responsibility. As we begin the discussions of today, we ask you to guide us to see what is best for the real, living persons that our school serves. We invite you into this gathering and ask that everything we do here be for the glory of your name through Jesus Christ our Lord. Amen.*

1. Thanks & Welcome!
 - Kelly G. shared some delayed thank-yous from staff from Christmas gifts
 - Kay thanked Peter W. and Matt K. for coordinating weekend Masses for Catholic Schools Week
 - Carrie M. thanked Kay and the teachers for the letters that came home with the students during Catholic Schools Week
 - Blaire M. thanked Justin for signage coordination
 - Heather M. thanked Danielle B. for taking care of getting supplies for Catholic Schools Week
 - Kim Desotell thanked SAC members for their support of Catholic Education and Resurrection Parish for new doors at school
2. Open Forum
 - None
3. Approval January Minutes - Bridget E./Blaire M.
 - Motion to approve minutes – Matt D.; second – Justin D.; Motion carries.

4. Principal's Report – Kay F.

- Kay shared the results of the Voice of the Customer report; 71 families responded out of 178 families at our school; results were very favorable
- It was suggested that the results be broken down between elementary and middle school; Kay thought that could be completed by next month's meeting
- Kay passed around a follow-up questionnaire for SAC members to complete after reviewing the survey results; SAC members are asked to review and complete before next month's meeting
- Kay shared the Lenten plans at both schools; Middle school students will get booklets with daily reflection and journaling opportunities, and 15 minutes of each school day will be devoted to the reflection
- Carrie M. asked about middle school service requirements; Kay said that it is 5 hours per trimester starting second trimester; Kay said that Deacon Dan is to circulate forms, but she will also post on Google Drive
- Kay shared that some social media activity that is being circulated outside of school has affected school interactions; Kay had a conversation with certain classes about expectations and impacts of actions; Kay was clear with students that if these things happen there will be consequences
- There was a suggestion that social media policies and consequences be incorporated into the school handbook
- Enrollment for next year is presently around 200 students; Kay's goal is 300 students; this year's enrollment is presently just shy of 300 students

5. Financial & SCRIP Report – Steve

- Awaiting financial updates from GRACE
- He will disseminate updated financials as soon as he receives them from GRACE

6. Old Business

- Res Entrance Updates – Kim Desotell
 - i. GRACE is unique in that all facilities are owned by parishes; poses a unique circumstance when addressing facility updates
 - ii. It's important to give time and attention to facilities
 - iii. Any improvements or modifications need to go through Parish's Building & Grounds Committee
 - iv. Kim shared that the front entrance is ripe for safety and aesthetic update (air lock); other potential update opportunities: outside main entrance overhang, signage, landscaping, overhang at gym entrance
 - v. St. Matt's site – five turns are required to get into the office once you get into the building; a better setup may include a reception counter at the entrance
 - vi. Suggested a SAC Buildings & Grounds Committee that begins to build out some priorities for building needs and improvements; 3-year plan to do specific upgrades
 - vii. Plans would be an investment but would provide clear budget and planning
 - viii. GRACE 2022-2023 budget includes grant funds to provide an opportunity for parishes and schools to apply for facility funds; funds are available to assist with projects and design costs; fund sunsets on July 1; there have only been two applications received to date; applications are for \$5000-10,000 to date; application requires signature of pastor and principal
 - ix. Kim offered to have a member of GRACE's facility team to sit on the committee and help as well
 - x. If we don't have a 3-year plan, then the worry is about where we are at in 3 years and 3 years after that
 - xi. Applications are being given priority for safety; applications that propose matching funds are more attractive to the approval committee
 - xii. Fr. Tom inquired about new lockers; Kim thought that would be a doable project
 - xiii. GRACE Finance Chair is Marv Wall; he is now facility manager at Mulva Cultural Center; would be a great person to bring in to a project like this

- xiv. Heather M. asked if we can apply for additional federal and state grants on behalf of our school; Kim said it is very doable, but there can be a lot of red-tape that comes along with that
- xv. Architect and construction company could collectively be enlisted to prepare a comprehensive plan
- xvi. It was suggested that committee may be comprised of non-SAC members, both school parents and parishioners, that have knowledge in these areas
 - 1. Discussion ensued as to what this committee looks like; teacher from each campus; representative of each parish; Kay; GRACE representatives
 - 2. It was collectively agreed that the first step is to build a well-thought out committee; Kelly will put together an announcement in the newsletter to see if there are any school families that are willing to step up to spearhead this committee; SAC members will also give some thought to community members that might have some insight or knowledge as well
- Campus FAC sign (Res)
 - i. Proposal has been sent by Creative Signs; it is being circulated and will be signed by Kay and Kelly
- Teacher's lounge updates
 - i. Kay is looking for someone to spearhead to teacher's lounge updates; Matt Dufek said that his wife, Pam, would assist with coming up with a plan with for the design and layout for the room (plumbing, flooring, electrical)
- After school clubs/extracurriculars – survey needed
 - i. Kay circulated a list of ideas for enrichment opportunities for elementary students; there is potential Title IX funding
 - ii. Discussion ensued; next steps/priorities:
 - 1. Do you have a passion? Will you share it with others? A future newsletter call out with pose these questions to school families
 - 2. Kay to poll teachers – would they be willing to spearhead some of these after school activities?
- Mid-year check-in
 - i. Kay would like to offer a mid-year check-in for new families; timing is an issue since spring break is coming up
 - ii. Suggestion was to shift focus this year to mid-year check-in via email or written communication because of timing; next year SAC will look to hold mid-year in-person event

7. New Business

- SAC Hilltop Hoedown donation – expenses
 - i. There was a donation from SAC for “something special”; Kelly G. shared that Mrs. Ellis has a side cookie-making business; cookies for all students will be ordered from Mrs. Ellis at an SAC expense to fulfill this donation
- 2023 fundraiser date & commitments
 - i. SAC has been advised that two other GRACE schools intend to hold their major fundraising events the same night that we have historically held our event
 - ii. Kim D. was asked if there was a problem with that or if we can proceed with holding the event the same weekend as we have in the past
 - iii. Kim D. shared that multiple events around the same time may be challenging for vendors that we tap and for shared fundraising software, but acknowledged that there isn't a lot of overlap between attendance of the events
 - iv. Kim D. said GRACE wouldn't stop or prohibit us from having event on preferred night even if other schools are having their fundraising event the same night
- FACS alumni feature
 - i. Kay intends to spearhead recurring feature in the newsletter, website or Facebook that will spotlight alumni; it was suggested that social media posts be limited

8. Committee Reports

- Fundraising – Justin & Kim
 - i. 8th grade will be doing chili cookoff event to raise funds for graduation
- Activities and Community Outreach – Danielle, Heather, Magy and Kerry K.
 - i. Cookies, cocoa and cards event held recently and was successful
 - ii. Open gym events have been well received
 - iii. There will be a childcare “open play” held at conferences at elementary school; volunteers needed
 - iv. Other upcoming events are being planned
 - v. Discussion ensued regarding SAC’s involvement in Field Day and special persons’ day
- Catholic Service and Spirituality – Peter W. & Matt K.
 - i. Peter W. and Matt K. are planning to cover a Lenten theme each week in the newsletter with the idea that a different family would be featured each week and share how they incorporate that theme into their family
- Sunshine – Jenny H., Carrie M., Krissy & Angie
 - i. February 28th teachers will receive dinner (in-person conferences)
 - ii. May 12th is an early release day; if it is a school in-service, committee would plan an off-site luncheon for teachers
 - iii. Admin assistant day is coming up; working on gifts for that and principal’s day, which is kickoff to teachers’ week
- Marketing and Communications – Matt D.
 - i. None
- Athletics/Booster – Chris Haese
- Parent Advocacy Committee – None

Closing Prayer/Adjournment: *Thank you, Lord, for your presence with us here this evening. As we take leave from one another, we ask you to continue to bless us and guide us through our Lenten journey. Please let tonight’s learning and conversation continue among us and bear fruit throughout the days until we meet again. We ask this in the name of Jesus, through the power of the Holy Spirit. Amen.*

9. Next Steps:

10. 2023 SAC Dates

- *Locations switched between St. Matt’s & Res Campuses*
 - March 16 at 6:00 pm
 - April 20 at 6:00 pm
 - May 18 at 6:00 pm
 - June 15 at 6:00 pm

11. Upcoming Events

- **Feb 22:** Ash Wednesday
- **Feb. 24:** Early Dismissal – Teacher In-Service End of Trimester 2
- **Feb. 28:** Optional Parent-Teacher Conferences
- **March 3:** Early Dismissal/Afternoon Conferences
- **March 6-10:** Spring Break
- **March 13:** Classes Resume

Meeting adjourned at 8:30 p.m.