



Site Advisory Council Meeting Minutes
April 21, 2022
St. Matt's Parish

Mission Statement:

Providing quality Catholic education in Allouez

Vision Statement:

In partnership with parents and parish communities, we provide a transformational, faith-filled educational experience for each student.

Academic Spiritual Emotional Social

Core Values:

Respect Excellence Joy Compassion Discipleship

Present: Blaire Morois, Bridget Erwin, Kelly Gusloff, Justin Dart, Carrie Mahlik, Fr. Bob Kabat, Kay Franz, Teresa Adler, Kara Leiterman, Jennelle Anderson, Sarah Johanski, Peter Weiss

Absent: Kerry Kratzke, Magy Hernandez, Fr. Tom Reynebeau, Jenny Hoppe, Katie Gelb, Amy Ertman

Site Advisory President Kelly Gusloff started the meeting at 6:02 p.m.

1. **Opening Prayer:** *Dear Lord, thank you for Spring and the hope of warmer, longer, brighter days. Thank you for the reality of growth and life and birth. Thank you for the beauty of things coming awake in the world. We ask that what belongs in this season would become actual in our practical lives and in the life of our community – not only by your provision, but by our hard work. We hope in you and in your promises. We hope in your gift of Spring. Please bless our work here tonight and throughout this beautiful springtime. We ask this through Christ our Lord. Amen.*

1. Welcome & Thanks!
 - To Kara Leiterman and Jennelle Anderson for stepping up to co-chair the auction
 - To Carrie Mahlik for all her hard work on Teacher Appreciation Week

2. Open Forum
 - None

3. Approval March Minutes - Bridget E.
 - Motion to approve minutes – Kelly G.; second – Justin D. Motion carries.

4. 2022-2023 Fundraiser/Auction Update – Jennelle A. and Kara L.
 - Kara and Jennelle have assembled a team of 12 people to chair various committees for the fundraising event
 - The word “auction” suggests receiving instead of giving; the co-chairs and committee members want to shift to a theme of giving instead of receiving

- This year's theme will be "Hilltop Hoedown, a Fundraising Throwdown"
- A save the date will be marketed in next week's e-newsletter
- Short-term goals are to generate excitement, get approval for raffle ideas and fill open chair positions
- Gym at Res has been reserved for the week before the event

5. Principal's Report – Kay F.

- Lowering ceiling and concealing piping project will begin June 11th at St. Matt's and at the same time, St. Matt's Parish will be starting parking lot repair project
- Teacher contracts went out and all teachers are returning except for Jackie Crown, who is moving to MN; Kay is presently looking for a full-time Spanish teacher as a result
- Mr. Forbes, the band teacher, is not at Resurrection any longer; Kay will be hiring a middle school music teacher; Mr. Block will be taking over middle school band
- 38 8th graders are graduating
- Enrollment for upcoming school year is steady; incoming Kindergarten class is 31 students at present
- Unless 3-4 more incoming 3rd graders enroll, there will be just one section of 3rd grade next year
- Special Persons Day plans are underway; it will be held May 5th
- MAP testing is currently underway; makeup week will be held week after
- May 27th is Field Day; will again be held at two separate campuses. 10 parent volunteers will be needed at each campus
- Middle schoolers are performing Annie Jr. at 6:30 on May 25th
- 8th graders going to Camp Tek May 19-20th; May 26th is Friendship Mass for 8th graders; Graduation is 5:00 on May 31st at St. Matt's
- June 2nd is last day of school
- Talent show will be held June 1st
- Vacation Bible School will be at Res Campus in August
- GRACE Gold Summer Camp will be held at St. Jude's in July
- Spring concert will likely be happening, but confirmation and date are yet to be determined

6. Financial Report – Kerry K.

- Kerry had her baby this week – congratulations!
- Kelly received a report from GRACE today reflecting March numbers

7. Old Business

- 2022 Calendar of Events
 - i. Welcome Back Tailgate
 1. Kelly shared an idea for a beginning of the year gathering for families to get together early in the school year
 2. Discussion ensued regarding possibly combining it with Meet the Teacher Night
 3. This will be a recurring agenda items at future SAC meetings
- Scrip updates
 - i. Letters were sent home with families detailing where they are at with the SCRIP obligations for the school year to-date
 - ii. There will be a "blackout" period from May 15th – July 1st where families won't be able to earn tuition credit for upcoming year on SCRIP purchases; a newsletter announcement/reminder will be forthcoming
 - iii. After Mass sales at St. Matt's have been bringing in approximately \$2,000-3,000 of SCRIP sales per week
- Volunteer hours communication
 - i. A newsletter announcement will be coming soon detailing volunteer opportunities; will also be communicated on website
- 2022-23 SAC member involvement
 - i. The following slate of new SAC members has been nominated:
 1. Angie Moore

2. Heather Milbach
 3. Danielle Bruder
 4. Krissy Miskella
 5. Kim Noe
 6. Matthew Dufek
 7. Matt Klika
 8. Steve Farone (Treasurer)
- ii. Justin D. made a motion to approve the slate as nominated; Peter W. seconded. Motion carried. Welcome new members!

8. New Business

- SAC Minutes Website Posting
 - i. Bridget E. will email the previous month's approved minutes to Lynn Fink or Carrie Seibert for posting on the school website on a monthly basis
 - ii. Website will be updated to list all SAC members, including new members
- 8th grade fundraising efforts/\$500 gift
 - i. Kelly will work with the office to have the SAC donation check issued to the 8th grade group
 - ii. \$1,385 has been raised for fundraising efforts for the graduating class to date
- 2022-2023 preliminary budget discussion
 - i. Kay's "wish list"
 1. Replacing classroom furniture (some desks could use some updating); middle school has greatest need; rough approximation would be \$10,000 per classroom for furniture updates
 2. Some whiteboards also need replacing in classrooms
 3. There is also a desire to convert water fountains to water bottle filling stations; COVID grant funding will cover installation of systems but not the systems themselves. Cost is approximately \$1000 each and 2 are needed at Res and 1 at St. Matt's campus
 - ii. A fundraiser request will be submitted to allow donations to be collected at Annie to support the music program
- GRACE-wide SAC Meeting Recap
 - i. Calendar Raffle
 1. Calendar Raffle is likely to return for third year. Bridget E. to further discuss with fundraising co-chairs, Kara and Jennelle, to determine how to coordinate the Calendar Raffle with a fundraising raffle and to discuss whether there is a conflict with both endeavors.
 - ii. Day of Giving
 1. GRACE is proposing a GRACE-wide day of giving to be held during Catholic School's Week in early 2023. Discussion ensued. FACS SAC would like to see a written proposal from GRACE on what the fundraising initiative and site-specific expectations would be.

9. Subcommittee Reports & Commitments

- Athletics/Booster – Chris Haese
 - i. Running club is underway; spring sports – tennis, track and golf – are underway; Res floor will be refinished the week of June 12th
- Parent Advocacy Committee – Kelly Van Handel
 - i. None
- Fundraising – Justin Dart
 - i. None
- Activities and Community Outreach
 - i. None
- Catholic Service and Spirituality – Peter Weiss, Amy Ertman
 - i. None
- Sunshine – Carrie Mahlik, Jenny Hoppe, Teresa Adler

- i. Administrative Professionals Day is next week – Jenny Hoppe is working on something
- ii. Teacher Appreciation Week – first week of May
 1. 68% of volunteer slots are filled
 2. Gifts for teachers are planned;
 3. Ice cream social during staff meetings
 4. Dessert receptions
 5. Breakfast the same day at special persons day
 6. Teresa walked through the areas of greatest need for volunteering; anyone willing to help encouraged to visit Sign Up Genius link
- iii. Thank you/congrats for Kerry K., Kelly K. and Katie G.
 1. Kelly G. will get cards and assist with coordinating.

Closing Prayer/Adjournment: *Heavenly Father, thank you for meeting with us here tonight, and thank you for the gift of this time together. Thank you for the gift of your son, for the gift of each other, for the gift of our community, and for the gift of the resources we have to serve one another in your name. Please place your hand of protection upon us and our families and on the work that we will do for each other until we meet again. Amen.*

Meeting adjourned at 8:00 p.m.

10. Next Steps:

- List of volunteer opportunities for parents

11. 2021-2022 SAC Dates

- Locations switched between St. Matt's & Res Campuses
 - May 18 at 6:00 pm (note date change)
 - June 16 at 6:00 pm